Directions For Use

1. On the front of the KeyGuard Pro between the 0 and * key there is a clear button. The KeyGuard Pro does not come preset to any combination. For best security choose a combination between 4 and 7 numbers and/or letters.
2. The first time you set your combination, press the clear button down and release to clear the combination and then push down on the open tab. The KeyGuard Pro will open, exposing the back of the faceplate. There are 11 yellow buttons with the arrow pointing up towards the top of the KeyGuard Pro. Below the arrows there are the corresponding number to the front of the door. If using a lettered combination, now find the corresponding numbers.
3. At the bottom of the faceplate back (see image to right) there is a white plastic “key” to change the combination on the KeyGuard Pro. A small screwdriver can be used as well. With this key, push in the desired button and turn 180 degrees. The arrow on the button should now be pointing down towards the base of the KeyGuardPro. This will be done for each letter and/or number in the desired combination.
4. Double check the combination to make sure it is set properly. Remember each button that is activated with the arrow pointing downwards represents part of the combination.
5. Test the combination before closing the face of the KeyGuard Pro. Press the clear key, select the combination and pull down open tab to open. If the tab pulls down the combination is set correctly. If it does not pull down, DO NOT CLOSE THE COVER. Check the arrows again to make sure the correct ones are activated.
6. To use your key box, press clear each time it is used. Then enter in the combination and pull down on the open tab.
7. To close the KeyGuard Pro, put in the combination and pull down the open tab. Close the front face and release the open tab. The ShurLok should now be secured in the locked position.
8. The shackle can only be released when the lockbox is open. To release the shackle push the shackle release tab (see image) to the right. Shackle is secured automatically when closing the shackle.
9. The KeyGuard Pro offers the ability to use an optional, small ¾” wide padlock that can be placed through the loop on the release tab. This option, if desired, prevents others from removing the lock box once the key door is open.